

TOEFL ITP Examination Guidelines

1. Guidelines

- 1.1 Applicants have to know their seat numbers (Seat No.) to fill in the answer sheet during the test. They should arrive at the exam room at least 30 minutes before the exam starts.
- 1.2 Applicants enter the exam room at 9:00 a.m. and sit in their assigned seat. If you have any questions or concerns, please direct them to the exam proctor only.
- 1.3 Applicants arriving **at the exam room later than 09.15 a.m.** *will not be permitted to take the test.*

The format of test taker's name will be changed. Effective on October 1, 2019.
In case of excessive alphabet (over 21 characters including space), the test takers may input only an initial on the last name. Examples are presented below:

Test taker's name		New/Alternative Format
Name:	Demetrius	DEMETRIUS LEVENWORTH or
Last Name:	Levenworth	DEMETRIUS L

- 1.4 Documents, bags, valuables, and all types of communication devices are not allowed in the exam room, except an ID card.
- 1.5 Applicants must present their Thai National ID card in the exam room. Applicants who cannot present their Thai National ID cards may present another government-issued photo ID such as a student ID card, driving license, or passport.
- 1.6 After entering the exam room, applicants have to take seats according to their seat No. If they have any questions, applicants can only ask the proctors.
- 1.7 In the exam room, no photographs can be taken or video recordings made.
- 1.8 Applicants should dress properly to get into the exam room.

2. What to bring on test day

- 2.1 Only the Thai National ID card, Student ID card, Government ID card, Driving License or Passport with applicants' name and photo are allowed.

3. What you should know about the test

- 3.1 Total test time: 115 minutes
 - Section 1: Listening Comprehension 35 minutes (50 items)
 - Section 2: Structure and Written Expression 25 minutes (40 items)
 - Section 3: Reading Comprehension 55 minutes (50 items)
- 3.2 Applicants without a Thai national ID card or passport are **not allowed to enter the exam room.**
- 3.3 **Pencils and erasers will be provided for applicants at the test center.**

Remarks

1. Fee for an additional TOEFL ITP Official Score Report is 500 baht/copy.
2. Fee for the TOEFL ITP Certificate is 750 baht/copy.
3. Test time is 9.30-11.30 a.m.